

NONPAYMENT OF LEAGUE FEES/IMPROPER WITHDRAWAL
LEAGUE CHECKLIST

This form will assist you in preparing a complete file for submission to USBC.
Please complete the entire form and submit to USBC within 30 days of the league meeting.

The following must be included in the file:

- _____ 1. **Meeting Notice** (Sample **Notice** on the Rules page of bowl.com)
A copy of the letter sent to the bowler telling the date, time and place of the league meeting and that he/she has the right to attend and offer a defense. (Rule 115b, Item 1-b)
- _____ 2. **Meeting minutes**
List of the board members, officers and team captains present and absent. Was quorum present? Yes/No
The vote count at the league meeting. (Example: Unanimous, 10-2 for suspension)
- _____ 3. **Copy of league rules. Weekly fee per bowler: \$_____.**
- _____ 4. **Copy of letter(s) of complaint (if any)**

Bowler's Name / ID#				
Address City State Zip				
Date Bowler Joined League				
Was the bowler a substitute at the time?	Yes / No		Yes / No	
Total Charged	\$		\$	
Amount of Prepaid Fees (if any) List Dates Prepayment(s) Were Applied To	\$		\$	
Date(s) Charged Indicate if Bowler Present (P) or Absent (A). Can only charge for a total of 6 sessions.	1.	4.	1.	4.
	2.	5.	2.	5.
	3.	6.	3.	6.
Was substitute used when bowler was absent?	Yes/No	Did sub pay fees for Bowler? Yes/No	Yes/No	Did sub pay fees for Bowler? Yes/No
Withdrawal Date				
Advised by Whom?.....				
Reason for Withdrawal				
Date Replaced				
Amount of Prize Money Due (if any)	\$		\$	
Applied to Amount Owed	Yes / No		Yes / No	
Worthless Checks What was the check(s) issued for? Send Copy of Check	\$ Amount of Check	\$ Bank Fees	\$ Amount of Check	\$ Bank Fees
	(Example: membership dues, league fees, cash, another bowler fees.)		(Example: membership dues, league fees, cash, another bowler fees.)	

Send file to: USBC, Attention: Rules Files may be sent via fax at (414) 421-1650 or email to rules@bowl.com.
621 Six Flags Drive, Arlington, TX 76011